

## DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT INTRADEPARTMENTAL CORRESPONDENCE

	_ REFERRED FOR ACTION
	_ ANSWER FOR MY SIGNATURE
	_ FOR FILE
	FOR YOUR INFORMATION
	FOR SIGNATURE
	RETURN TO ME
	PLEASE SEE ME
	PLEASE TELEPHONE ME
	FOR APPROVAL
	PLEASE ADVISE ME
BY	DATE
BY _	DATE
BY _	DATE

## **MEMORANDUM**

(225) 237-12\* FAX NO. (225) 237-1390

TO: MR. LLOYD P. SCALLAN

DOTD APPRAISAL DIVISION CHIEF

FROM: \*

PROPERTY MANAGEMENT AGENT

DATE: December 1, 2000

SUBJECT: Residual Property

Parcel No. \*

The Department is preparing to sell the referenced property.

We request that Value Estimates be prepared for these parcels and forwarded to this office, along with photographs (if an on-site inspection is required) of said property.

If the Value Estimate equals or exceeds \$10,000.00, please send the Value Estimate, then prepare an appraisal and forward it to this office.

Attached please find a Value Estimate Sheet for your use in providing this information.

Also attached are Title Sheets and maps showing the residual areas outlined in yellow.

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE

Please make all charges to the General Fund (820), or if charges are coded to the project, please use Ident. Code 90, or 70 if Federal participating.

If a fee appraiser is contracted to perform this appraisal, please advise this office of the cost of same.

Please advise if more information is required.

\*/\*

Attachments

cc: Mrs. Jeanie Broders

┺